Ready for kindergarten



STADT SCHAFFHAUSEN

Welcome and introduction of those present

- Head of Pedagogy and School Development: Katharina Johner
- Headteachers, Cycle 1
- Kindergarten teachers
- Specialist kindergarten teachers
- Education Authority
- Office of Early Childhood
- School social work in kindergarten (SSA)
- Child and youth care
- Educational Assessment and Counselling (SAB)
- School Development and Supervision (SEA)



Overview

- Primary school system
- Allocation to kindergarten
- Journey to school
- Daily life and play at kindergarten
- Timetable, ‘Joker’ days and absences
- Kindergarten staff
- Preparing for the start of kindergarten
- Kindergarten enrolment and the next steps
- Working with parents
- Deferrals / School readiness
- Questions at the tables



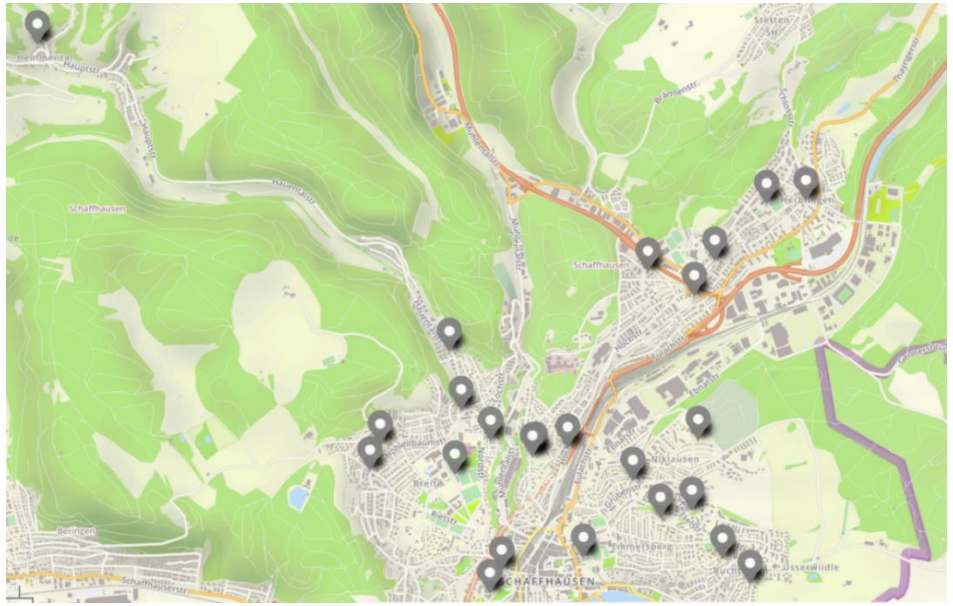
The primary school system





Kindergarten allocation

39 kindergarten groups at 22 locations

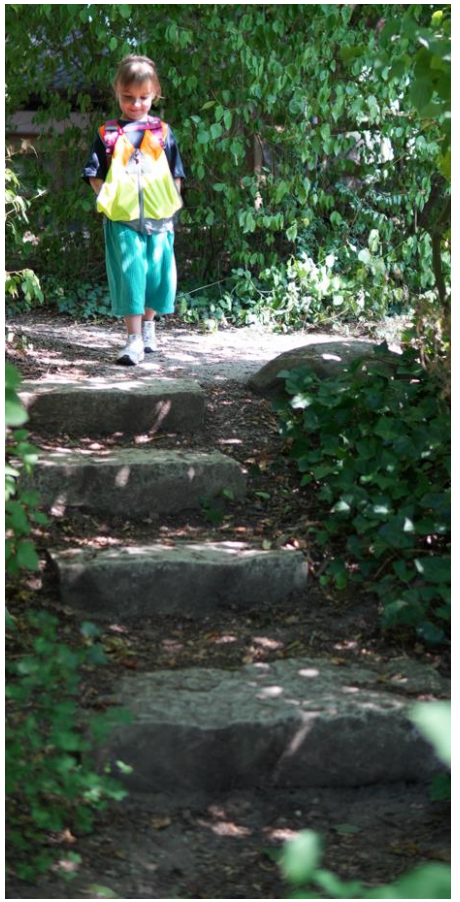


Criteria for allocation:

- A kindergarten in the local neighbourhood where possible
- Balanced class composition
  (e.g. class sizes, boys/girls)
- Reasonable journey to school
  (distance, terrain, hazards)
- Placement of neighbourhood children in the same kindergarten where possible
- Please state any preferences when registering for kindergarten

Journey to school

- Children should make their way on foot.
- The journey to school is an important part of a child's development; please **do not** drive children to kindergarten.
- Practise the route to kindergarten with your child before school starts, so they can soon go on their own or with neighbours' children.
- Choose the safest route, not the fastest.
- Crossing the street will be practised with the traffic instructor.
- Parents are responsible for the journey to school.



Daily life at kindergarten and play

Learning in kindergarten happens through play.
Play in kindergarten is based on Curriculum 21
and covers the following areas of learning:

- Language
- Mathematics
- Nature, People and Society (NMG)
- Music and movement, songs and rhymes
- Art
- Music
- Physical Education and Sport



In kindergarten, there is individual learning (‘free play’), but also group learning activities.

Timetable

- Compulsory teaching hours: Monday to Friday, 8.40 am to 11.50 am
- Flexible start times: daily from 8.20 am to 8.40 am

In the first year of kindergarten, lessons take place in the morning.



In the second year of kindergarten, lessons are also held on Tuesday and Thursday afternoons from 1.35 pm to 3.30 pm.



Sick days and absences



Flexible days

- Year 1 of kindergarten: 20 half-days
- Year 2 of kindergarten: 10 half-days

Absences

- In the event of illness or doctor’s appointments, please notify the kindergarten teacher
  (via the Klapp app, by email or by telephone).

Specialist staff in kindergarten



Special Educational Needs in Schools (SHP)

– Special needs teachers in schools
  support children in development-oriented learning areas.

German as a Second Language (DaZ)

– During class hours, children
  receive German support from specialized DaZ teachers.

Other specialist services

– Speech Therapy (Logopedics)
– Psychomotor Therapy (Motor Skill Support)
– Educational Assessment and Support Services (SAB)
– School Social Work Services (SSA)

Preparing for the start of kindergarten

- Help your child become independent
  → getting dressed by themselves, going to the toilet (no nappies!), washing their hands, etc.
- Allow the child to interact with other children and play with them.
- Enable the child to have experiences with other significant adults (grandparents, playgroup).
- Talk to the child a lot and tell them stories.
- Play with the child and familiarise them with different types of play, such as e.g. dice games.
- Practise separation from parents.
- Note: The STARTKLAR! project

→ A good preparation at home will make it easier for your child to start kindergarten.

What does my child need for kindergarten?









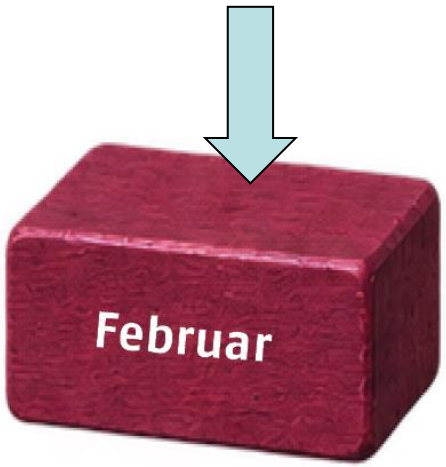
- A kindergarten bag or a small rucksack
- Closed-toe slippers
- A snack box with a healthy snack
- Your child will receive their high-visibility vest from the kindergarten teacher.
- You can obtain further information directly from the kindergarten teacher.

An overview of the process for starting kindergarten

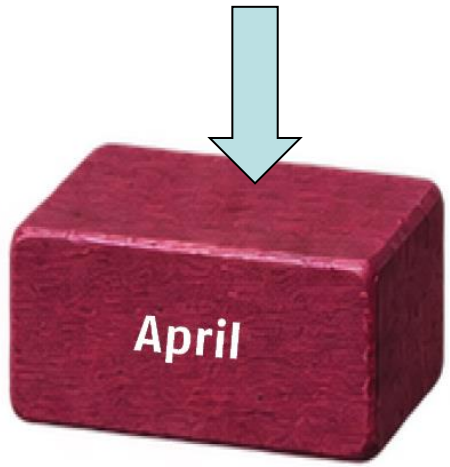
Parents receive the kindergarten registration form → Submit by December



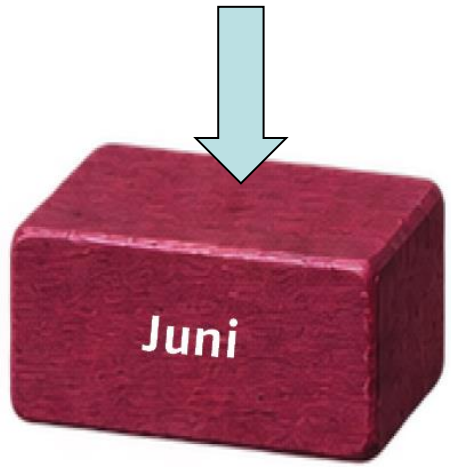
Applications for deferrals to be submitted to the education authority, stating reasons



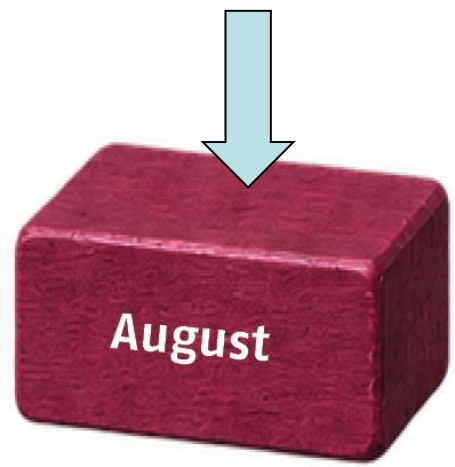
Class allocation for kindergarten → Information to families



Visit afternoon at the kindergarten



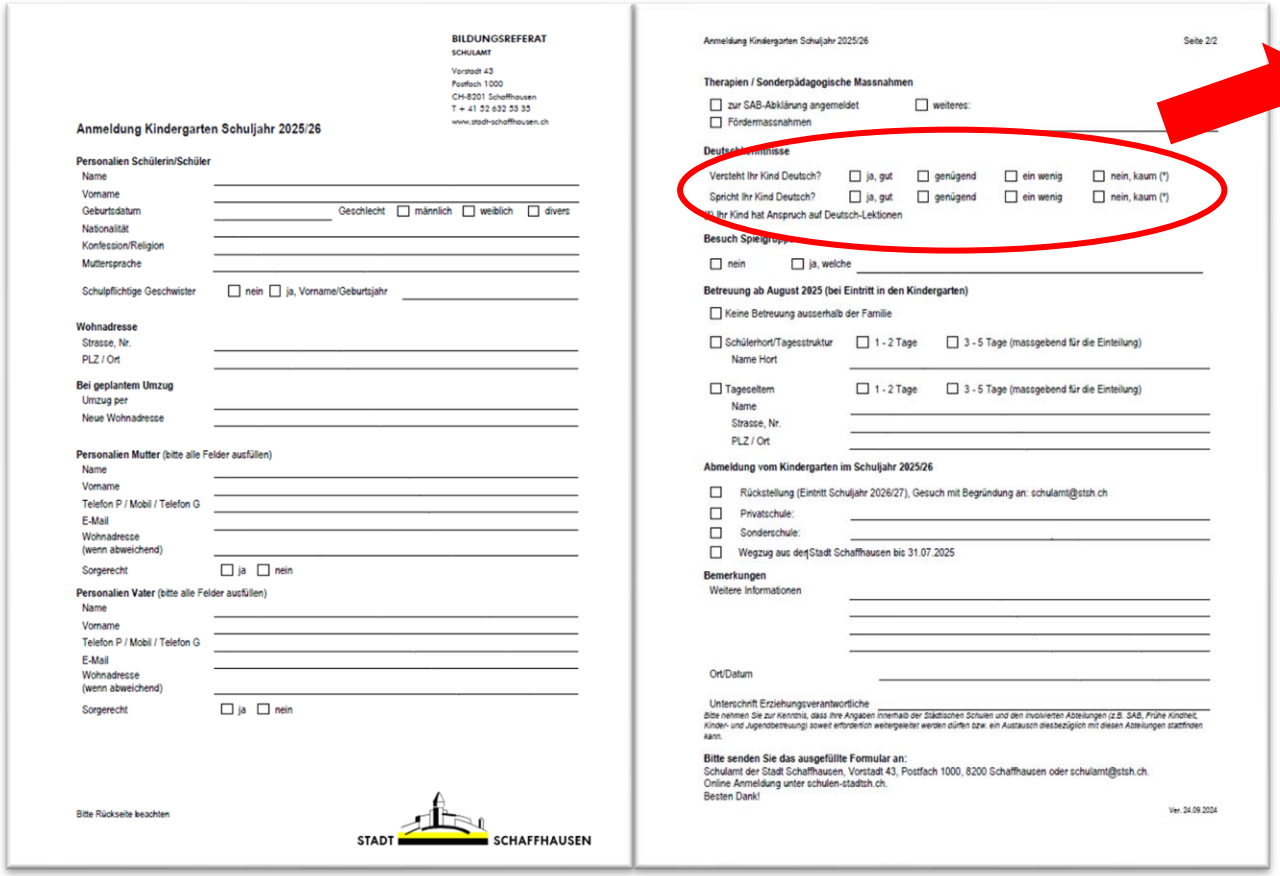
Start of kindergarten



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kindergarten enrolment

When registering for kindergarten, it is important that parents tick the box that accurately reflects their child's level of German so that support lessons can be arranged.



BILDUNGSREFERAT
SCHULAMT
Vorstadt 43
Postfach 1000
CH-8201 Schaffhausen
T + 41 52 632 53 35
www.stadt-schaffhausen.ch

Anmeldung Kindergarten Schuljahr 2025/26

Personalien Schülerin/Schüler
Name
Vorname
Geburtsdatum — Geschlecht ☐ männlich ☐ weiblich ☐ divers
Nationalität
Konfession/Religion
Muttersprache
Schulpflichtige Geschwister ☐ nein ☐ ja, Vorname/Geburtsjahr

Wohnadresse
Strasse, Nr.
PLZ / Ort

Bei geplantem Umzug
Umzug per
Neue Wohnadresse

Personalien Mutter (bitte alle Felder ausfüllen)
Name
Vorname
Telefon P / Mobil / Telefon G
E-Mail
Wohnadresse (wenn abweichend)
Sorgerecht ☐ ja ☐ nein

Personalien Vater (bitte alle Felder ausfüllen)
Name
Vorname
Telefon P / Mobil / Telefon G
E-Mail
Wohnadresse (wenn abweichend)
Sorgerecht ☐ ja ☐ nein

Bitte Rückseite beachten

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Anmeldung Kindergarten Schuljahr 2025/26 — Seite 2/2

Therapien / Sonderpädagogische Massnahmen
☐ zur SAB-Abklärung angemeldet ☐ weiteres:
☐ Fördermassnahmen

Deutschkenntnisse
Versteht Ihr Kind Deutsch? ☐ ja, gut ☐ genügend ☐ ein wenig ☐ nein, kaum (*)
Spricht Ihr Kind Deutsch? ☐ ja, gut ☐ genügend ☐ ein wenig ☐ nein, kaum (*)
(*) Ihr Kind hat Anspruch auf Deutsch-Lektionen

Besuch Spielgrupp
☐ nein ☐ ja, welche

Betreuung ab August 2025 (bei Eintritt in den Kindergarten)
☐ Keine Betreuung ausserhalb der Familie
☐ Schülerhort/Tagesstruktur ☐ 1 - 2 Tage ☐ 3 - 5 Tage (massgebend für die Einteilung)
Name Hort
☐ Tageseltern ☐ 1 - 2 Tage ☐ 3 - 5 Tage (massgebend für die Einteilung)
Name
Strasse, Nr.
PLZ / Ort

Abmeldung vom Kindergarten im Schuljahr 2025/26
☐ Rückstellung (Eintritt Schuljahr 2026/27), Gesuch mit Begründung an: schulamt@stsh.ch
☐ Privatschule:
☐ Sonderschule:
☐ Wegzug aus der Stadt Schaffhausen bis 31.07.2025

Bemerkungen
Weitere Informationen

Ort/Datum

Unterschrift Erziehungsverantwortliche
Bitte nehmen Sie zur Kenntnis, dass Ihre Angaben innerhalb der Städtischen Schulen und den involvierten Abteilungen (z.B. SAB, Frühe Kindheit, Kinder- und Jugendbetreuung) soweit erforderlich weitergeleitet werden dürfen bzw. ein Austausch diesbezüglich mit diesen Abteilungen stattfinden kann.

Bitte senden Sie das ausgefüllte Formular an:
Schulamt der Stadt Schaffhausen, Vorstadt 43, Postfach 1000, 8200 Schaffhausen oder schulamt@stsh.ch.
Online Anmeldung unter schulen-stadtsh.ch.
Besten Dank!

Ver. 24.09.2024

Deutschkenntnisse

Versteht Ihr Kind Deutsch? ☐ ja, gut ☐ genügend ☐ ein wenig ☐ nein, kaum (*)
Spricht Ihr Kind Deutsch? ☐ ja, gut ☐ genügend ☐ ein wenig ☐ nein, kaum (*)
(*) Ihr Kind hat Anspruch auf Deutsch-Lektionen

Please note:

- Language survey at the start of the year
- Letter from the Office of Early Childhood containing an online questionnaire with a QR code.
- Important for the allocation of DaZ lessons!

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Cooperation with parents

- Parents play a vital role in the school. Good cooperation between parents and the school is essential for the children's educational development.
- We organise parents' evenings and compulsory parent-teacher meetings. Please make sure you attend these appointments.
- If you have any questions outside of these meetings, the kindergarten teachers will be happy to help.
- Written communication takes place via the 'Klapp' messaging app.



Deferral / School readiness

- A request for deferral may be submitted to the education authority by the end of February, accompanied by a reasoned application.
- A deferral can only be requested once. The following year, the child must start kindergarten.
- If you are unsure whether your child is ready for school, your paediatrician can offer advice and guidance.
- Consultation at the deferral table.



Questions and advice at the tables

Table 1:	Kindergarten allocation (Education Authority)
Table 2:	Deferral (Headteacher’s Office)
Table 3:	Educational Assessment and Counselling (SAB)
Table 4:	Office of Early Childhood
Table 5:	After-school care (Hort) and lunch clubs
Table 6:	German as a Second Language (DaZ)
Table 7:	Special Educational Needs
Table 8:	Starting kindergarten
Table 9:	Day-to-day life at kindergarten
Table 10:	The ‘Startklar!’ project
Table 11:	School social work (SSA)



We wish you and all the children a wonderful start to kindergarten!



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October 2026

STADT SCHAFFHAUSEN